

Internship Planning Guide

The Planning Guide should be completed during a discussion with the student intern and their organizational supervisor prior to beginning the internship. This will be turned into the campus supervisor prior to beginning the internship.

*NOTE while coaching may be part of an intern's tasks, coaching hours may not be used as part of the hours per week towards the internship experience.

1. In general, what tasks and duties will the intern be responsible for with the organization?

Staffing game operations positions at Erskine home athletic events.

2. As the intern gets more acclimated to the work environment, what general tasks and responsibilities will the intern be responsible for during the major part of the internship?

We may find an area of a specific sport that the student can take ownership of over the course of that teams' season.

3. Recognizing that projects and responsibilities may change as the internship evolves, briefly describe a 'major project' the intern may take ownerl

It could involve taking over setup/breakdown of a particular aspect of game operations.

Intern signature: ___Duvine Beebe_____

Date: ___9/20/24_____

Organization Supervisor signature: _____

Date: _____

If a job description was posted for this position, please attach it to this document.